



# CIVIL SERVICE JOB ANNOUNCEMENT

Civil Service Department, Suite 569, City County Bldg, 400 Main Street, Knoxville, TN 37902 (865) 215-2106.  
Web:www.knoxvilletn.gov

**GREAT BENEFITS!**

- Health Plan
- Pension Plan
- Health, Education, & Wellness Center
- Dental Plan
- Vision Plan
- Deferred Comp
- Spending Accounts
- Life Insurance
- Longevity Payments
- Tuition Reimbursement
- Employee Assistance Program
- Paid Leave
- Paid Holidays
- Sick Leave Bank
- Paid 30 min Break
- Vacation Sell
- Flex Schedules
- Training Opportunities

**7023**

## Semi-Truck Driver

**4/8/24**

(Entry-Level and Promotional)  
Drug testing may be required

**ENTRY-LEVEL SALARY:** \$40,727 annually  
**PAY GRADE RANGE:** \$40,727 - \$65,164 annually (Pay Grade 308)  
Starting and promotional salaries will be determined based upon applicant qualifications and in accordance with Civil Service Merit Board Rules and Regulations.  
*The City of Knoxville requires as a condition of employment that all newly employed individuals, former employees that have been re-hired, or employees promoted to a new classification will receive their paychecks by way of automatic direct deposit.*

The City of Knoxville only accepts online applications. To apply, go to <http://www.knoxvilletn.gov/jobs>. **You must complete ALL APPLICABLE SECTIONS of the application. DO NOT LEAVE SECTIONS BLANK SIMPLY BECAUSE THAT INFORMATION APPEARS ON YOUR RESUME. Doing so could result in your application being deemed incomplete.** If you need assistance submitting an application, you may visit the Civil Service office at the address listed above.

The following documents **MUST** be submitted online by **4:30 p.m. on: Thursday, April 18<sup>th</sup>, 2024.**

- Completed City of Knoxville Online Application
- Detailed Resume (upload and attach to your online application)
- Copy of Class A Commercial Driver's License without restriction 57 (upload and attach to your online application).
- If you have questions regarding your application or need help applying, please email [Lpeck@knoxvilletn.gov](mailto:Lpeck@knoxvilletn.gov) before the posting deadline.

### JOB DESCRIPTION: Please See Attached Position Description

#### MINIMUM REQUIREMENTS

Unless stated otherwise, applicants must possess and/or meet the following minimum requirements prior to the application deadline.

- Current City Employees may apply, but must have completed initial Civil Service probationary period and must have received a satisfactory performance rating on their last evaluation to receive promotional preference.
- Must possess a High School Diploma or GED equivalent.
- Must possess a Tennessee Class A Commercial Driver License without restriction 57 as required by State Law.
- Five (5) year's operating equipment equivalent to the Equipment Operator II job classification (including a Backhoe, Boom Mower, Concrete Truck, Front Loader Hi Lift, Garbage Truck, Knuckleboom, Mini-Excavator, Multi-Purpose Sweeper, Paving Machine, Pothole Patcher, Road Grader, Roll Back Dump Truck, Right of Way Mower, Sewer Truck, Slope Master, Tandem Dump Truck, Track Hoe, and Triple Flail Mower).

#### EXAMINATION:

The selection process will consist of a work-sample performance test (100%) on the Semi-Truck.

**Note: Background checks will be conducted.**

#### AN EQUAL OPPORTUNITY EMPLOYER/DRUG FREE WORKPLACE

The City of Knoxville does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, veteran status, disability, gender identity, genetic information, or sexual orientation in employment opportunities.

## POSITION DESCRIPTION

### GENERAL DESCRIPTION

Under general supervision, operates a semi-truck. Also operates complex pieces of heavy equipment or light equipment typically operated by Equipment Operator I's, II's and III's; and performs general laborer duties.

### ESSENTIAL FUNCTIONS

Drives a semi-truck (i.e., eighteen-wheel tractor trailer) to transport items or equipment to and from specified destinations.

Hooks and unhooks trailer from truck including disconnecting and reattaching hydraulic hoses.

Operates hydraulic equipment to empty trailer.

Checks materials to ensure trailer is loaded properly.

Performs preventive maintenance inspection on semi-truck and equipment.

Operates the Track-hoe when the main operator is out.

Completes forms and submits required paperwork and documentation.

Performs other related work at the Transfer Station or in construction as required.

### MARGINAL FUNCTIONS

Operates a company radio to communicate with supervisor.

Cleans equipment and tools.

Cleans and washes semi-truck.

### KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of basic mechanical problems which may make equipment unsafe to operate.

Knowledge of procedures used to maintain heavy equipment.

Knowledge of the care and use of motor vehicles.

Knowledge of operating limitations of a semi-truck.

Knowledge of proper loading procedures for a semi-truck.

Knowledge of State and City traffic regulations.

Knowledge of safety precautions, practices, and procedures.

Knowledge of occupational hazards.

Ability to operate assigned heavy equipment (e.g., semi-truck, hi-lifts, backhoes, etc.) for extended periods under unfavorable climatic conditions.

Ability to understand and follow simple oral and written instructions.

Ability to establish and maintain effective working relationships with other employees.

Ability to read and write at a minimal level.

Ability to maintain a Tennessee Class A Commercial Driver's License without restriction 57 as required by State Law.

### PHYSICAL REQUIREMENTS

This position consists of primarily medium work, requiring the incumbent to exert up to 50 pounds of force occasionally, and/or 20 pounds (or less) of force frequently, in order to lift/carry, push/pull, or otherwise move objects. A description of the specific physical requirements associated with this position is maintained on file in the Human Resources office for review upon request.

### MENTAL REQUIREMENTS

This position uses relevant principles and procedures to solve practical problems and to deal with a variety of concrete variables in situations where only limited standardization exists. A description of the specific mental requirements associated with this position is maintained on file in the Human Resources office for review upon request.

### MINIMUM REQUIREMENTS

Must possess a High School Diploma or GED equivalent.

Must possess a Tennessee Class A Commercial Driver License without restriction 57 as required by State Law.

Five (5) year's operating equipment equivalent to the Equipment Operator II job classification.